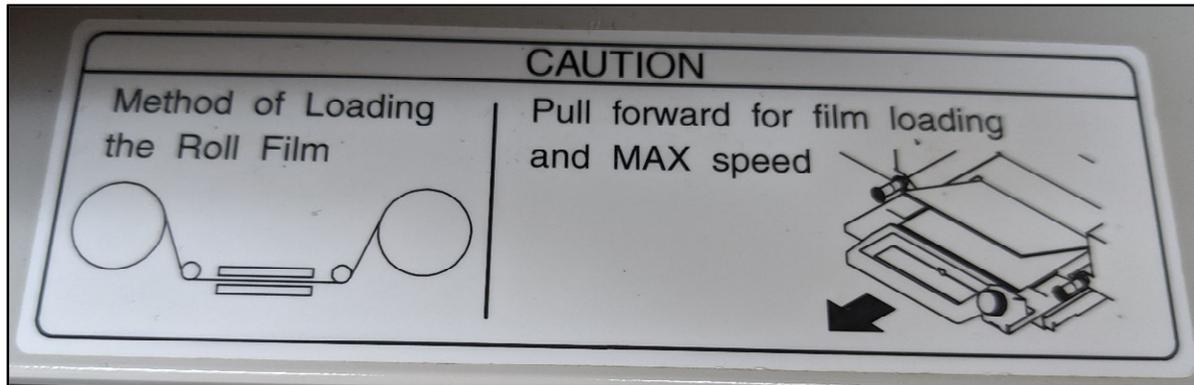


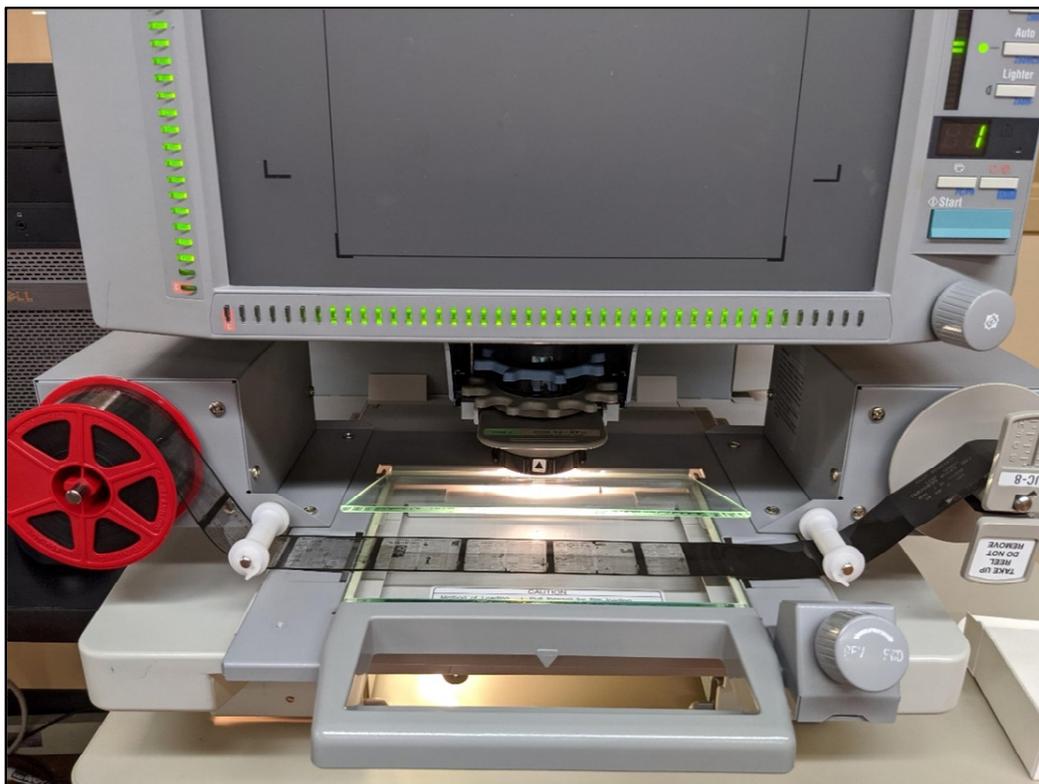
## Minolta Microforms Machine

The Minolta machine can be used to view and print microfilm and microfiche. **There is no charge for printing on this machine.**

The power button is located on the right side of the view screen. A diagram showing how to load microfilm is printed on the carrier tray.



1. Pull the handle on the carrier tray to open glass panel and load microfilm.
2. Load microfilm on the left spindle with the film feeding over the top of the reel.
3. The film passes under the white rollers and between the two panes of glass. Feed the end of the film into the right spindle.
4. Rotate the knob on the right side of the tray handle to advance the film.
5. Push the tray in to close glass panel and view enlarged image on the screen.



## Viewing and Printing

- Between the screen and the carrier tray are two wheels, one blue and one gray, which will shrink or enlarge the image on the screen and adjust the focus.
- On the control panel to the right of the screen, the “Output Selection” button allows selection of paper size (8.5” x 11” or 11” x 17”) for printing.
- Press the turquoise “Start” button at the bottom of the panel to print.
- The knob under the print button rotates the image on the screen.

